

## PARTNERSHIP AGREEMENT

This Agreement is entered into by and between **Pavement Project**, a non-profit organisation headquartered in Brazil at Rua Uruguai, no. 514, sala 201, Tijuca, Rio de Janeiro, Brazil, with CNPJ 01.630.157/0001-63 and *Haga clic o pulse aquí para escribir texto.*, from now on, referred to as **Partner**.

This partnership aims to establish an agreement of mutual respect, within which each Partner can contribute with their different resources and fulfil their various roles in achieving a common purpose. This *Partnership Agreement* is not intended to be a binding legal instrument but a declaration of commitment between the Partners.

### 1. Basics of the partnership

The partnership between our organisations is based on the shared understanding that, as leaders, employees, and volunteers, we are united to bring growth and development to children, adolescents, and socially vulnerable young people (referred to here as children). We believe in the Integral Mission concept and are committed to supporting partners in their efforts to reach people experiencing poverty.

### 2. About the Pavement Project

The **Pavement Project** is a **program** that has been working since 2002 in partnership with organisations, social projects, schools and churches that serve socially vulnerable children, adolescents and young people, and their adult relatives, bringing hope and healing to their lives. We have created a therapeutic tool called Picture Me, which is included in the *Green Bag* app. It was developed by psychologists who specialise in childhood trauma. In one-to-one meetings, children, teenagers, and young people share their stories of trauma and pain and receive a message (and an experience) from stories from the Bible. This promotes spiritual formation and emotional restoration as part of holistic care without proselytising.

### 3. How the partnership works

To use the *Green Bag* application, the recommended participant must complete a theoretical and practical training course satisfactorily. As soon as they are eligible for counselling, the *Green Bag* app will be made available free of charge to the partner organisation.

The educator is expected to counsel at least four children monthly, fill out a Feedback form for each child, and send it to the **Pavement Project**. If the *Feedback forms* are downloaded or printed, they must be filed confidentially within the organisation. The partner will send a Quarterly Summary Report of the counselling sessions, which will show the effect of the activity on the child's life as a whole.

### 4. Partnership commitments

**Pavement Project** undertakes to:

- Train educators selected and recommended by the **Partner**.
- Make the **Pavement Project**'s Green Bag app available free of charge.
- Equip the Partner with access to the Green Bag app and replenish the resources 'Pocket Cards' and 'Paper Play', free of charge, as long as they remain in stock, according to the data provided in the Quarterly report sent.
- Not interrupt the partnership before a prior discussion with the Partner, except in cases where there is evidence of resource misuse.

The **Partner** undertakes to:

- Maintain good practice standards concerning the attached Code of Conduct for the Protection of Children and Adolescents (the **Pavement Project** Child Safeguarding will be sent upon request).
- Refer people for training who have the profile for individual counselling, which is:
  - Experience working with children and adolescents in vulnerability
  - Be emotionally mature to deal with the child's trauma stories
  - Being sensitive to the child's spiritual development
  - With availability to develop individual counselling skills, following good practice concerning child protection and appropriate conduct

- With enough opportunity/time to use the *Green Bag* app regularly
  - Has not committed any crimes against children or adolescents. Have a letter of recommendation.
- Implement individual counselling with the *Green Bag* app as a regular activity of the organisation, ensuring that at least four counselling sessions are held monthly.
  - Offer all the necessary support to the educator when carrying out the counselling activity in the organisation.
  - Contribute to the program through a one-off offer of US\$ 55.00 (fifty-five dollars) per registered participant.
  - Provide one or more Tablets, as required, for the trained educator(s) to assist the children. The tablet's specifications must include an Android 9.0 system (or higher), a minimum size of 7 inches, an internal memory of at least 8GB, and a rear camera of at least 2.0.
  - Ensure each participant has a tablet available during and after the training, with the specifications as above and internet access to participate in the 10 meetings/8 modules via Zoom.
  - Stop counselling if there is any suspicion that the educator is not complying with the Code of Conduct for the Protection of Children and Adolescents.
  - Notify if an educator is dismissed or left the organisation, and report any safety issues relevant to the implementation of counselling and the safety of staff or volunteers.

### 5. Observations, Complaints and Breaking the Partnership

The **Partner** may publicise **Pavement Project**'s ministry and this partnership in its programs to encourage others to care for and protect children and adolescents.

**Pavement Project** is committed to openness and transparency. It seeks to improve the quality of partnerships and welcomes comments on its approach, policies, and systems. The **Partner** may make a formal written complaint to **Pavement Project**' managing director about any concern relating to the partnership.

Either **Partner** may withdraw from this *Partnership Agreement* at any time, upon prior written notice, by mutual agreement or for a clearly explained reason, or if any of the following circumstances occur: failure to notify an incident covered by any of the operational criteria contained in this *Partnership Agreement*; *continued* failure to comply with the *Partnership Agreement*; *failure to* comply with child protection principles; confirmation of a breach of ethical and moral principles.

**Signed on behalf of the Partner Organisation:** \_\_\_\_\_

Full Name of the Legal Representative:

Haga clic o pulse aquí para escribir texto.

Position or role in the organisation:

Haga clic o pulse aquí para escribir texto.

Landline

Haga clic o pulse aquí para escribir texto.

Cell phone

Haga clic o pulse aquí para escribir texto.

Email

Haga clic o pulse aquí para escribir texto.

**Signed on behalf of Pavement Project:** \_\_\_\_\_

Representative's full name: Clenir Xavier dos Santos

Position or role in the organisation: International Director of the **Pavement Project**

## Partner Organisation Registration Data

**Organisation/Project** Haga clic o pulse aquí para escribir texto.

### Contact information

**Address** Haga clic o pulse aquí para escribir texto.

**City/State** Haga clic o pulse aquí para escribir texto.

**ZIP CODE** Haga clic o pulse aquí para escribir texto.

**Country** Haga clic o pulse aquí para escribir texto.

**Landline** Haga clic o pulse aquí para escribir texto.

**Cell phone** Haga clic o pulse aquí para escribir texto.

**e-mail** Haga clic o pulse aquí para escribir texto.

**Website/Facebook** Haga clic o pulse aquí para escribir texto.

### Type of activity of the organisation (street outreach, shelter, social centre, school, etc.)

Haga clic o pulse aquí para escribir texto.

### Profile of the children/adolescents (homeless, with/without family, at social risk, affected/infected by HIV, in conflict with the law, etc.)

Haga clic o pulse aquí para escribir texto.

### What are the primary services the organisation offers to children/adolescents?

Haga clic o pulse aquí para escribir texto.

### How many children/adolescents are in your program?

Haga clic o pulse aquí para escribir texto.

### How would an individual counselling resource help your work with children/adolescents at risk?

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**Location**

Haga clic o pulse aquí para escribir texto.

**Date**

Haga clic o pulse aquí para escribir texto.



Please, after reading and filling in this Partnership Agreement, return it to the coordination of the **Pavement Project**, which will evaluate the partnership and give an answer on its effectiveness and proceed with the digital signature for its validation: [clenir.santos@pavementproject.org](mailto:clenir.santos@pavementproject.org)